NORWEGIAN REFUGEE COUNCIL NRC

SECTION 7

KfW ID - 514289 (ITB/SD/26/003)

Prequalification of Infrastructural Works Contractors for the Provision of Shelter Repairs, Upgrades and Rehabilitation of Housing Units in Gedaref and White Nile States

TECHNICAL PROPOSAL

A GENERAL QUESTIONS

Please read Section 3 (Technical description of the bid) carefully and arrange to answer the below questions accordingly:

1 Bid Validity

Bids must remain valid for atleast **[6 months]** period from the specified bid submission deadline as prescribed by the Norwegian Refugee Council. Please confirm your willingness and ability to maintain your future prices to be quoted for the entirety of this **[6 months]** validity period by ticking the provided checkbox.

YES ☐
NO* ☐

*If No, Please explain why you are not able to fix the price?

2 Payment terms

NRC will issue **100%** of payment (**per agreed milestone**) within 30 days of receipt of **error free invoice**, by bank transfer. Are you able to adhere to NRC's Payment terms? (Please tick the box)

YES ☐
NO* ☐

*If No, what are your proposed payment terms?

3 Subcontracting/ Joint Ventures/Consortium

Please declare whether you intend to submit bids as a joint venture or to subcontract any aspect of the service, if you reply in the negative and upon award of the Contract it later transpires that you have subcontracted work or service without prior notice and approval from NRC the contract may be terminated with immediate effect.
Please indicate whether you intend to subcontract any aspect of the service you have quoted for? (Please tick the box):

YES* ☐
NO ☐

* If yes, please provide details of relevant subcontractors used and which activity they would undertake (please add more rows as necessary and relevant copies of Identitification Documents)

#	Name of Subcontractor	Contact details	Subcontractor/Joint Venture/Consortium owner name	Date of Birth (Year)	Address
1					
2					
3					
4					

Once complete, please ensure that this section is printed out signed, stamped and submitted to NRC.
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5					

B **TECHNICAL QUESTIONS**

4 **Adherence to NRC Min Requirement**

Please confirm your adherence to NRC minimum requirement indicated in (**Section 3**)? (Please tick the box):

#	Min Requirements	Reference - in section 3	Adherence (Yes/ No)		*If No, Please state alternative term? (If applicable)	Comments
1	General Requirements	01.0 Tender Package - Section 3: Technical description of the Bid	YES ☐	NO ☐		
2	Specific Requirements		YES ☐	NO ☐		
3	Environmental and Social Safeguarding Considerations for Contractors	Policy by contrcators	YES ☐	NO ☐		
4	Please confirm that you can access the locations in **Gedaref State**: Gedaref, Gedaref Municipality, and Wasat Algedarf localities and for **White Nile State**: Kosti, and Rabak localities where the contract will be implemented		YES ☐	NO ☐		**Bidders are responsible for getting access to the areas of intervention. NRC will not act as a facilitator for granting access to the required districts**

5 **Defects Liability/Guarantee Period:**

Please provide details below of the defect liability and guarantee period you offer on the material and workmanship undder this contract, considering that the bidder is expected to provide a warranty period of **at least 6 months** for civil works, materials against defects, not including deliberate or otherwise damages from wear and tear or general use, as per the works completion requirements.

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6 Previous experience for the provision of similar Work (General Construction):

In reference to section 3 (Technical description of the bids), bidders are requested to provide details of their previous experience of **General Construction work or supply** in the **last ten years (2012 onwards)**, with a **Value ≥ 350,000 USD (Approx. 1,400,000 SDG)** **by completing the table provided below.**

Note: Please ensure to provide sufficient number of the most relevant contracts by your company. Noting that NRC will review **up to 3** of the contracts that match the requirements set out in section#3 - Technical Evaluation Indicator

#	Name of Project / Type of work	Total value of the performed works- USD	Brief description of the contract, specifying type of work	Contract Duration	Start From	Ended on	Reference Name	Reference Mobile	Reference E-mail Address	submitted Contract
1										☐
2										☐
3										☐
4										☐
5										☐

Submit evidence of previous experience in the form of Contracts. These Contracts must clearly identify the parties involved, the contract duration, the contract value, and the scope of work required.

7 Major items of Contractor's Equipment proposed for carrying out the Works. List all information requested below.

#	Equipment Description	Make	Age (years)	Condition (new, good, poor) and number available	Owned, leased (from whom?), or to be purchased (from whom?)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

8 Qualifications and experience of key personnel proposed for administration and execution of the Contract. Attach biographical data and company organogram/structure.

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#	Position /Role	Name of personnel	Nationality	Academic Qualifications	Years of experience (general)	Years of experience in proposed position)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

9 Contactor Environmental Complaince (EC) Section

A: Occupational Health and Safety (OHS) Plan – Summary

	Field	Contractor's response
a.	Main risks	
b.	Control / mitigation measures	
c.	Wastewater disposal	
d.	Emergencies, first aid and evacuation	
e.	Personal Protective Equipment (PPE)	
f.	Training and induction	
g.	Waste/debris/hazardous materials management	
h.	Community safety (traffic / dust / noise / access control / notification)	

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B: Lead Occupational Health and Safety Officer

a.	Name			
b.	Job title			
c.	Qualifications / certifications			
d.	Curriculum Vitae (CV) - Attached	YES ☐	NO ☐	

C. Previous performance (last 3 years)

	Field	Contractor's response
a.	Total working hours (last 3 years)	
b.	Number and type of recorded incidents	
c.	Examples of corrective actions implemented	
d.	References for three similar contracts (client name / phone / email)	1)
		2)
		3)
e.	Incident reports or evidence of correction	

D. Complaints and feedback

a.	Mechanism for receiving workers' complaints	
b.	Mechanism for receiving community complaints and referring them to the NRC mechanism	

E. Legal and regulatory requirements

a.	Compliance with local labour and safety laws	☐ Compliant	☐ Non-compliant (state gaps)
b.	Required permits/approvals for the works	☐ Confirmed	

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c.	**No child below 18 yo/ forced labour**	☐ **Confirmed**

F. Main environmental materials and impacts

a.	**Controls for handling materials that may cause risks (chemicals / paints / cement …)**	
b.	**Controls for storage / transport / disposal**	
c.	**Handling of soil / debris / wastewater / noise / dust**	

10 Historical contract non performance, Litigation History and Pending Litigation. If there is no previous history of non performance.litigation

A. Contract non-performance did not occur since 1st January, [insert year]

1	Year of dispute	Amount in dispute (currency)	Contract Identification		Total Contract Amount
			Name of procuring entity:		
			Address of procuring entity:		
			Matter in dispute:		
			Party who initiated the dispute:		
			Status of dispute:		
2	Year of dispute	Amount in dispute (currency)	Contract Identification		Total Contract Amount
			Name of procuring entity:		
			Address of procuring entity:		
			Matter in dispute:		
			Party who initiated the dispute:		
			Status of dispute:		

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B. Litigation History in accordance as indicated below

1	Year of award	Outcome as percentage of networth	Contract Identification		Total Contract Amount
			Name of procuring entity:		
			Name of procuring entity: [insert full name]		
			Address of Procuring Entity: [insert street/city/country]		
			Matter in dispute: [indicate main issues in dispute		
			Party who initiated the dispute: [indicate "Procuring Entity" or "Contractor"		
			Reason(s) for Litigation and award decision [indicate main reason(s)		

Declaration text: I hereby declare that I have reviewed the environmental and social framework summary of the Norwegian Refugee Council (NRC) and that I will fully comply with the environmental and social protection requirements and the site-specific environmental protection plans for the entire contract period, and that I will ensure the compliance of subcontractors and provide evidence during reviews and inspections, and that all compliance costs are/shall be included in the price.

With my signature below, I affirm that the information contained in this document is accurate, truthful, and complete. I additionally confirm that the documents accompanying this application form are authentic and genuine.

Name of Signatory اسم المخول بالتوقيع		Tel N° رقم الهاتف	
Title of Signatory		Name of Company اسم الشركة	
Signature & stamp التوقيع والختم		Date of Signing تاريخ التوقيع	
		Address العنوان	

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